



2011 PROJECT OF THE YEAR
IRWA Puget Sound Chapter 4

NOMINATION FORM

Did you recently complete another successful project this past year? If so, we want to hear about. Here's another opportunity to share your ideas, examples, solutions and innovations resulting in your successes and to be recognized by your peers for a job well done.

You are invited to complete the general information below, collaborate with your co-workers and to prepare this year's winning presentation describing your Project's success story.

The Projects team's marketing skills will be put to the test when they try to convince the IRWA membership that their Project is 2011's Best! Be prepared to present your project to the membership during the **January 2012** general membership meeting.

Project Presentation Requirements:

1. Submit this nomination form by no later than December 31, 2011 to qualify.
2. You are responsible for your own presentation material and equipment (power point projectors, etc.)
3. Subject to the number of nominations submitted, there may be a 15 minute time limit for each project presentation.
4. Project of the Year is determined by a ballot vote of the members in attendance at the January membership meeting.
5. The Right of Way phase of the project must have been completed during 2011.

**This Special Award will be announced during the February 2012
General Membership Meeting**

Contact / Nominating Member: _____

Sponsoring Agency / Company _____

Address: (Street) _____

(City, State, Zip) _____

Business Phone: _____

Email Address: _____

Signature – Contact / Nominating Member

Date

As a guide when preparing your presentation, consider Sections 1 through 4 below and the following suggested components such as: Title Research; Environmental Due Diligence; Feasibility Studies; Cost Estimating; Appraisal; Acquisitions; Relocations; Property Management; Relations with Property Owners & Stakeholders; Regulatory Compliance (URA); Teaming / Partnering; Eminent Domain; Innovations; etc. You may include photos, maps or illustrations with your entry form with the understanding they may not be returned.

Section 1 - Teamwork

Outline how the project team was assembled, any training required and how they worked together to achieve the project objectives.

Section 2 – Results / Deliverables

Define the primary objective, project scope and explain how the team was able to meet the goal. Include lessons learned if applicable.

Section 3 – Project Challenges

Describe any external and internal obstacles and/or unusual conditions and how the team mitigated those issues.

Section 4 - Impact

Explain how this project has or will impact the community and the scope of this impact.



Project Name: _____

Project Team: _____

Project Description:

Project Start Date: _____

Project Completion Date: _____

Please send your completed nomination form via US Mail or by Email to:

Mitch Legel, SR/WA
Chair Nomination, Elections and Special Awards Committee
111 Main Street, Suite 105
Edmonds, WA. 98020
Email: mlegel@ufsrw.com
Phone: 425.673.5559

All nomination forms must be received by: DECEMBER 31, 2011

DO NOT USE THIS SECTION – COMMITTEE SCORING

Date Received: _____

Section	Points
Project of the Year is determined by a ballot vote of the members in attendance at the January membership meeting. Committee scoring not required.	
Total Points	